

FRIENDS OF THE CONWAY PUBLIC LIBRARY
BOARD MEETING
May18, 2016

Present: (11) Anne Smith, David Smolen, Pat Hoffman, Marcia Cohl, Janet Kucera, Dottie Blake, Eileen Brochu, Carol Saunders, Shirley Young, Betty Parker, and Bobbie Frasier.

Anne Smith called the meeting to order at 3:45 pm.

Secretary's Report: Minutes from our April meeting were unanimously accepted.

Treasurer's Report: Report tabled as Colleen was not present.

Library Report:

Grant proposal to Woodbury Foundation was submitted to continue work on the Bemis Papers. Craig Evans, project archivist will give a presentation on **Thursday, June 16th**. Estimates are being obtained to repair main entrance concrete steps.

Tara & Tessa participated in "Serving Autism" a webinar.

David created a Constant Contact mailing for May 23rd to highlight Friends activities.

Closed Monday, **June 13th**, due to a day-long training for the new circulation software.

Hannaford program gives FOCL \$1.00 for each grocery bag sold during **June**.

Was the manager, Nicole, of 7-Eleven contacted as they make donations of products, etc. ? Marcia will give David her business card.

Good Earth Gardening (Kristen) provided a proposal of \$2,000 to install ground cover (vinca) on the west side to include ferns and other plants.

Trustee Report: Trustee liaison not present . David reports that the Board is reviewing the meeting room capacity. They are also reviewing the investment policy. Debbie Cross is new treasurer and Stacy Sand is new board member. Some personal policies are being reviewed.

Business:

April Book Sale:

Publicity to be improved and classified ad placed.

Need ads for July one day sale.

We are collecting book sellers contact info for a future marketing plan.

Setting up went well. Taking down was very fast and needs improving.

Proceeds were approximately \$1,500.00. End time of the sale needs to be clarified.

Remember to put all FOCL brochures, tickets, membership, etc out for people to take.

New booth looks great.

LFL - Little Free Library is installed, but not much activity yet.

Newsletter proof will be ready this week. It will need to be mailed, and envelopes stuffed. Anne, Dottie and Pat volunteered to stuff on June 1st, Wednesday at 10:30am. Membership Form will be on the front page, and will easy to copy.

Raffle1: The Kindle winning ticket (spring raffle) will be drawn on May 31st. When winner picks up Kindle, we need a photo taken. We have 'paid' for the item so far, but need to sell more tickets.

Raffle2: An American Girl Doll and a Printer will be the June/July raffle. Dottie is Raffle chair. **TO DO (Raffle Chair?):** Press release, outreach scheduled, and application submitted at town hall. The American Girl Doll (Lea Clark) was purchase by Pat Hoffman. Marcia will provide poster and prepare two separate raffle buckets. Book Sale / Raffle classified ad to be placed in Conway Daily Sun by Betty.

BAM is having a book fair on Saturday, June 4th. Is a classified ad required by Books a Million?

Resignations: Cynthia and Amanda have resigned from the Board. Friends need to fill position of Secretary.

Gardens: Shirley feels that more help is needed to maintain the gardens. Better spring clean-up is needed, the soil seem depleted. Perhaps obtain a estimate from Kristen McDermott (Good Earth) & Eric Limmer. Current estimate states that Limmer will deliver and spread mulch and compost, as well as edge the beds. We will get an estimate from Limmer for walkway made of pea stone, and Mike Barbour 986-5617. What is the budget for gardens and plantings for 2016?

Sing Along Program: Refreshments needed for program next week.

Meeting was adjourned at 5:00pm

Respectfully submitted,

Secretary

[Important Dates to Remember:](#)

- Saturday, **June 4th** Book Fair, Noon to 4:00pm.
Volunteers: Pat 12-1, Anne 1-2, Shirley & Eileen 2-3.
- Sing Along with Russ Lanoie and Friends Band, **Wed., May 25th 6:30pm**
- Spring Raffle Drawing on **May 31st (Tuesday)**. Betty on vacation this week.
- Friends' meeting: **Wed., June 15th 3:45pm.**
- On-going raffle **June & July**
- 99 Restaurant fundraiser: **Tuesday, July 5th.**
- July Indoor Book Sale: **July 16th 9-3** with setup on **Friday, July 15th**
- FOL Annual Meeting: **Sept. 21st**