

FRIENDS OF THE CONWAY PUBLIC LIBRARY  
BOARD MEETING  
August 19, 2015

Present: Colleen Hill, Janet Kucera, Andre Comeau, Pat Hoffman, Eileen Brochu, Anne Smith, Shirley Young, Betty Parker (Library Representative), Donna Dolan (Trustee), Bobbi Frasier (Garden Committee) and Tara McKenzie (Librarian). Donna Dolan and Colleen Hill left at 4:55 for other commitments.

Anne Smith called the meeting to order at 3:47 pm.

**Secretary's Report:** Minutes from the July meeting were unanimously accepted.

**Treasurer's Report:** The Treasurer's Report was unanimously accepted by the Friends Board. Expense Line Item 204 General Programming was corrected to read \$199.00 instead of \$99.00. General discussion followed: the Board confirmed that the expense amount for the Little Free Library should stay under General Programming; TD Bank income did not change as our account has not grown therefore efforts will be made to publicize the TD Bank program through our events.

**Library Report:** Library Representative Betty Parker - filling in for David Smolen - reported on several library activities: the Thursday afternoon Tech Help program led by a youth volunteer has been successful; a new program on Financial Literacy is being developed at David's suggestion; and there have been many books donated to the library, some of which will be included in the Fryburg Fair exhibit. Betty also reported that the theft of approximately \$200.00 of Friends' money stolen from the library safe is being handled by the police.

**Trustee Report:** Donna reported that the Trustees voted in favor of placing a minimum age for acquiring a library card. The Trustees voted down a proposal to reconsider the senior citizen's 50% discount for paying for a library card.

**Business:**

Youth Librarian's Presentation: Tara's report on Friends sponsored youth programs included photo displays representing the appreciation for the successful 8 week Robotics Software Course, and the nine Summer Reading Programs which had a total of over 300 participants.

Friends voted to provide 50% - \$325.00 - funding toward a teen program to be presented by Paranormal Investigator Jeff Belanger in response to Tara's report on the librarians' efforts to increase the teen population's involvement at the library.

Landscaping: Garden Committee members Bobbi and Shirley will request a slot on the Trustee's agenda to discuss the financing of the landscaping and landscaping

maintenance. Donna noted that the Trustees will welcome Bobbi and Shirley at the next Trustees meeting. A suggestion had been made previously that the Trustees should be asked to add a line item in the library's budget for the "public" park maintenance or share the expense with the FOL. Bobbi noted that the gardening expenses seemed dirt cheap for the quality of product and services received.

Vanguard Fund: Board voted to keep at least \$6,000.00 in the savings account and to follow David Caputo's advice on investing the remaining \$10,000.00. Board agreed to stay away from bonds. Colleen will look into the possibility of "stops" on any accounts we finalize and will report to Board on further investment information.

Agnes Kimball Donation: Board voted to apply a percentage match - for every \$1.00 the town pays for Childrens' books, Friends will pay .25 cents - for accessing these funds. Colleen presented paper copies of the Agnes Kimball Donation Page which was approved by the Board.

Book Donations: Appreciation was expressed for the volunteer work of Brian Wiggin with culling through the donated books and increasing Friends book sale income through Ebay sales. Betty noted all donated books are welcomed and she and Brian are happy to follow up on donation prospects.

Little Free Library project: Eilleen reported the LFL continues to be utilized with many books being borrowed and others being donated. She noted the Friends' Charter Number sign had been stolen but will be replaced.

Raffle: Anne received and shared with the Board a thank you note sent by the winner of the American Doll in our Spring raffle.

Annual Meeting and Program: Marcia will notify Board as soon as posters are ready. Refreshments will be provided by the Friends Board members and Marcia will notify papers, TV, and radio and put posters in Friends folders for distribution. Betty will email the general Friends membership. Posters of the History of NE Witches program will be provided to Tara to share with her youth population.

Board Member Resignation: Anne Smith read Secretary Sue Pfeil's letter of resignation stating Sue's best wishes toward the Board.

Meeting was adjourned at 5:10pm

Respectfully submitted,

Janet Kucera, Board Member filling in as Secretary

[Important Dates to Remember](#): Annual Meeting and Program: **Wed., Sept. 16, 6:15**